

## Level 1 Cleaning, Animal Diet Prep, Basic Husbandry

### Job Description and Responsibilities

This position aids in the general cleanliness and organization of the hospital, general husbandry and cleaning of animals within the hospital's care. Volunteers are responsible for;

- Washing soiled laundry and folding
- Sweeping
- Mopping
- Washing and drying dishes
- Dusting
- Maintain the front of the clinic via raking and picking up animal feces
- Maintain the donations bin by placing items in their designated areas
- Removing garbage from clinic and outdoor areas
- Washing windows
- Restocking
- Preparing formula for neonatal animals within the hospital
- Cleaning and prepping fruits and vegetables for animal consumption
- Defrosting and prepping meats and rodents for animal consumption
- Cleaning and restocking fridge and freezers as needed – this also includes discarding expired produce
- Creating and cleaning environmental enrichment items
- Cleaning empty animal enclosures and kennels and prepping new ones for transfer
- Cleaning metal tubs for juvenile javelina
- Transferring soiled crates to the barn for high pressure cleaning
- Ensure hospital has appropriate amount of clean crates
- Restocking

### Essential Functions

- Requires good working ethic
- Desire to learn and grow with medical care team for patient care
- Ability to anticipate needs of the department in relation to the number of animals under medical care
- Commitment to the care and wellbeing of native wildlife
- Ability to handle a high pressure environment
- Communicate with other volunteers and medical care staff

### Physical Requirements and Time Requirements

We strongly encourage all medical team volunteers to have their Pre Exposure Rabies vaccines, however we do allow for volunteers at this level to not be vaccinated. Understand that if you wish to move upward to level 2, Pre Exposure Rabies vaccines will need to be administered at your expense.

- Ability to lift 50lbs

- Ability to stand on feet for prolonged periods of time
- Ability to operate a washer and dryer
- Ability to read, write, and speak English
- Ability to operate a motorized vehicle
- 1 – 5 hour shift per week is required
- Ability to safety navigate near and around animal enclosures

All volunteers desiring to work within the hospital will begin at a level 1. Volunteers are eligible to move up to a level 2 after the following;

- Have been a consistent and reliable volunteer for 90 days
- Have met with the hospital manager for performance evaluation
- Have passed a 20-30 question medical terminology assessment
- Have received both Pre Exposure Rabies Vaccines

## Level 2 Patient Care and Restraint – Must have Pre Exposure Rabies

### Job Responsibilities

This position aids in the medical care and patient restraint of animals within the hospital setting under the direct supervision of staff veterinarian, clinic manager, or certified technicians on staff. Volunteers are responsible for;

- Cleaning neonatal patients enclosures and bodies if determined necessary by staff
- Aid in sample collection and restraint
- Aid in monitoring animals undergoing hospitalization
- Aid in cleaning enclosures for hospitalized animals
- Aid in syringe feeding and hand feeding hospitalized patients
- Aid in physical examinations
- Orally medicating animals
- Restocking
- Aid in performing a variety of medical treatments determined by hospital staff
- Data entry

### Essential Functions

- Requires good working ethic
- Desire to learn and grow with medical care team for patient care
- Ability to anticipate needs of the department in relation to the number of animals under medical care
- Commitment to the care and wellbeing of native wildlife
- Ability to handle a high pressure environment

- Communicate with other volunteers and medical care staff
- Able to safely handle wildlife and non-domestic species
- Willing and able to follow medical orders from hospital staff
- Willing and able to read and understand medical charting

### **Physical Requirements**

- Ability to lift 50lbs
- Ability to stand on feet for prolonged periods of time
- Ability to operate a washer and dryer
- Ability to read, write, and speak English
- Ability to operate a motorized vehicle
- 1 – 5 hour shift per week is required
- Ability to safely navigate near and around animal enclosures
- **Must have pre exposure rabies vaccines completed – proof of vaccination is required**